

**Lettings Policy Extracts**

**3.3 Local Connection**

- 3.3.1 An applicant will be considered to have a local connection with SCDC and accepted onto the housing register if they meet one of the following criteria:
- a. The applicant works in the local authority area for sixteen hours or more per week; or
  - b. The applicant has lived in the local authority area for at least 6 of the last 12 months, or 3 of the last 5 years; or
  - c. The applicant has family members who are resident in the local authority area. Family members are defined as parents, sons or daughters or brothers or sisters who have been resident in the local authority for a period of 5 years or longer. Other close family ties will be considered on a case by case basis; or
  - d. The applicant is owed a full housing duty under the relevant homelessness legislation by SCDC; or
  - e. The applicant is a member of the Armed Forces and former Service personnel, where their application is made within five years of discharge; or
  - f. The applicant is a bereaved spouse or civil partner of a member of the Armed Forces leaving Services Family Accommodation following the death of their spouse or partner; or
  - g. The applicant is a serving or former member of the Reserve Forces who needs to move because of a serious injury, medical condition or disability sustained as a result of their service; or
  - h. There are special circumstances that SCDC considers give rise to a local connection.